KOSCIUSKO COMMUNITY YMCA

Job Title: **Youth** **Sports Assistant**

FLSA Status: Non-Exempt

Reports to: Director of Sports and Recreation

**Position Summary:**

Provides quality experience for youth participating in sports camps/clinics/lessons through direct instruction. Assists with practice and game-day operations. Builds effective relationships with youth to ensure a positive learning environment.

**Essential Functions:**

1. Responsible for set up and clean up for youth sports programming
2. Officiate and/or score-keep for youth sports programs
3. Follows lesson plans created by Director to help teach sport specific skills at sports camps, clinics and other scheduled programming
4. Assists volunteer coaches with scheduled activities and serve as a substitute coach if volunteer is not available
5. Help create and maintain a fun, energizing and safe learning environment
6. Communicates effectively with program participants, volunteer coaches, fellow co-workers and supervisor
7. Maintains professional appearance and follows all standards and rules provided by the Director
8. Performs regular equipment checks and reports damaged and/or malfunctioning equipment

**YMCA Leadership Competencies:**

Relationships: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport with and relates well to youth.

Developing Others: Promotes and demonstrates the YMCA’s core values. Exhibits strong verbal communication skills and emphasizes affirmation.

Quality Results: Continually learns more about each sport and youth development stages. Exhibits strong work ethic.

Innovation: Tailors lesson plans to participant needs. Learns from experience and applies what is learned to new situations. Identifies and utilizes new drills and training methods when encountering obstacles in development.

**Qualifications:**

1. At least 16 years old

2. Required certifications: CPR and first aid within 30 days of hire. Online blood borne pathogens and child abuse trainings upon hire and renewed annually.

3. Prior experience in organized sports preferred

4. Bi-lingual preferred

5. Weekend availability

**Physical Demands:**

Ability to perform all physical aspects of the position; including, bending, reaching, and lifting. This individual will be required to run or stand for extended periods of time while demonstrating physical stamina and agility.

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Signature, Sports Instructor Date

Last Revised: June 2019