

Kosciusko Community YMCA
JOB DESCRIPTION

Gymnastics Instructor

Reporting Relationship: Area Coordinator/Program Director

FLSA Type: Non-Exempt

Mission Statement: To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.

GENERAL FUNCTION

Provides direct leadership, instruction, and motivation for students in Gymnastic classes.

SPECIFIC FUNCTIONS

- ___1. Instructs gymnastic lessons as assigned in accordance with YMCA guidelines, having prepared lesson plans accordingly. Ensures safe and effective workouts.
- ___2. Sets up and takes down class equipment. Reports equipment problems.
- ___3. Maintains effective relationships with the members, participants and other staff. Develops rapport with members and provide motivational support and guidance.
- ___4. Conveys basic information about gymnastic programs and schedules. Increases participant awareness of all healthy lifestyle factors.
- ___5. Attends staff meetings and trainings as required and scheduled.
- ___6. Encourages member involvement and identifies potential volunteers.
- ___7. Maintains records as required (i.e. attendance, progress reports, etc.).
- ___8. May make follow up phone calls to assigned participants.
- ___9. Trains and supervises class assistants as assigned.
- ___10. Responds to emergency situations in accordance with YMCA policies and procedures. Completes incident and accident reports as required.
- ___11. Obtains own sub when needing to be absent from work. Communicates absences with Supervisor.

___12. All other duties as required.

EDUCATION/ EXPERIENCE

14 years of age, or older

Experience as a Gymnastic instructor, or personal Gymnastic lesson/team experience.

CERTIFICATIONS

Current CPR Certification

-Adult, Child, Infant

AED Certification

First Aid Certification

USAG Safety Certification

DISCLAIMER

SIGNATURES

Gymnastic Instructor

Date

Area Coordinator/Program Director

Date

Date: 12/2004

Revised:

Location: